



# Brent

## Cabinet

**Monday 11 March 2024 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

**The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)**

### Membership:

Please note the membership set out below will become effective from 11 March 2024.

In advance of this change coming into effect Councillor Tatler remains as Vice-Chair and Deputy Leader & Cabinet Member for Finance, Resources and Reform.

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)	Leader of the Council
Mili Patel (Vice-Chair)	Deputy Leader, Cabinet Member for Finance, Resources & Reform (with effect from 11 March 2024)
Donnelly-Jackson	Cabinet Member for Customers, Communities & Culture
Farah	Cabinet Member for Safer Communities & Public Protection
Grahl	Cabinet Member for Children, Young People & Schools
Knight	Cabinet Member for Housing, Homelessness & Renters Security
Nerva	Cabinet Member for Public Health & Adult Social Care
Krupa Sheth	Cabinet Member for Environment, Infrastructure and Climate Action
Tatler	Cabinet Member for Regeneration, Planning & Growth (continuing as Vice-Chair and Deputy Leader & Cabinet Member for Finance, Resources & Reform up to 11 March 2024)

**For further information contact:** James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes and agendas please visit:  
[Council meetings and decision making | Brent Council](#)

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Minutes of the Previous Meeting** 1 - 16

To approve the minutes of the previous Cabinet meeting held on Monday 5 February 2024 as a correct record.

**4 Matters Arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**5 Petitions (if any)**

To consider any petitions for which notice has been provided, in accordance with Standing Order 66.

**6 Reference of item considered by Scrutiny Committees (if any)**

To consider any reports referred by either the Community & Wellbeing or Resources & Public Realm Scrutiny Committees.

## Chief Executive's reports

**7 i4B Holdings Ltd Business Plan 2024 - 25** 17 - 74

This report provides Cabinet with a final draft of the i4B Holdings Ltd (i4B) 2024 - 25 Business Plan for approval on behalf of the Shareholder.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)

**Contact Officer:** Sadie East, Director - Transformation

Tel: 020 8937 1507

[sadie.east@brent.gov.uk](mailto:sadie.east@brent.gov.uk)

This report provides Cabinet with a final draft of the First Wave Housing Ltd (FWH) 2024 - 25 Business Plan for approval on behalf of the Guarantor.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)

**Contact Officer:** Sadie East, Director - Transformation

Tel: 020 8937 1507

[sadie.east@brent.gov.uk](mailto:sadie.east@brent.gov.uk)

### Resident Services reports

#### 9 Future of Housing Repairs Service Update

131 - 142

This report provides an update on the progress for the procurement and implementation of the new housing repairs service including relevant pre-tender considerations.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)

**Contact Officer:** Ryan Collymore, Head of Housing Property Services

020 8937 1204

[Ryan.Collymore@brent.gov.uk](mailto:Ryan.Collymore@brent.gov.uk)

#### 10 Amendment to the Procurement of the Framework Agreement For Housing Refurbishment Works

143 - 156

This report sets out changes to the original proposed procurement for the housing repairs and maintenance service that are required to reflect the implications arising from separate procurement of the replacement repairs, voids and planned maintenance contract.

A separate report providing an update on the future of the repairs service has been included under Item 9 on this agenda.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)

**Contact Officer:** Giuseppe Coia, Head of Property Services

Tel: 020 8937 2652

[Giuseppe.Coia@brent.gov.uk](mailto:Giuseppe.Coia@brent.gov.uk)

**11 Proposal to deliver 60 homes for Social Rent on the Chalk Hill Estate** 157 - 172

The purpose of this report is to consider the potential for delivering new social housing through the redevelopment and regeneration of garages, parking areas and associated hard standing forming part of the Scientist Estate, Chalkhill.

**Ward Affected:** Barnhill  
**Lead Member:** Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)  
**Contact Officer:** Emily-Rae Baines, Head of Affordable Housing and Partnerships  
Tel: 020 8937 1131  
[Emily-Rae.Baines@brent.gov.uk](mailto:Emily-Rae.Baines@brent.gov.uk)

**12 Corporate Performance Report - Quarter 3 2023/24** 173 - 192

The purpose of this report is to update on progress in developing and embedding new arrangements for corporate performance reporting and monitoring, including the second iteration of the Corporate Balanced Scorecard and ongoing development of a series of Directorate-level Balanced Scorecards, which are all aligned to the Performance Management Framework 2023.

The report also sets out the position on the Council's performance in Q3 2023/24 through established reporting arrangements, including the Borough Plan performance scorecard and updates against key activities for delivering its priorities and outcomes.

**Ward Affected:** All Wards  
**Lead Member:** Leader (Councillor Muhammed Butt)  
**Contact Officer:** Jon Cartwright, Head of Change and Customer Insight  
Tel: 0202 8937 1742  
[jonathan.cartwright@brent.gov.uk](mailto:jonathan.cartwright@brent.gov.uk)

**Finance & Resources reports**

**13 Request for Strategic Community Infrastructure Levy (SCIL) Allocation for Three Projects** 193 - 200

This report seeks approval for use of Strategic Community Infrastructure Levy (SCIL) funding towards three separate projects.

**Ward Affected:** Kingsbury; Northwick Park; Preston  
**Lead Member:** Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)  
**Contact Officer:** Neil Martin, Head of Capital Delivery  
Tel: 020 8937 4203

**14 Provision of Microsoft Licences - for STS partner borough of Southwark 201 - 210**

This report concerns the procurement of Microsoft Licences for the London Borough of Southwark under the Shared Technology Service Agreement and in accordance with Contract Standing Order 88.

**Ward Affected:** All Wards  
**Lead Member:** Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)  
**Contact Officer:** Amin Jan, Assistant Category Manager  
Tel: 020 8937 3189  
[Amin.Jan@brent.gov.uk](mailto:Amin.Jan@brent.gov.uk)

**15 Exclusion of Press and Public**

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 7: i4B Business Plan 2024–25 Appendix 1a (Business Plan – Financial Appendix) & Appendix 1e(ii) (Business Plan – 2024-25 SLA Schedule 2: Costs)

These appendices has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Agenda Item 8: FWH Business Plan 2024-25 – Appendix 1a (Business Plan – Financial Appendix) & Appendix 1e(ii) (Business Plan – 2024-25 SLA Schedule 2: Costs)

These appendices has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Agenda Item 14: Authority to Award Contract for the Provision of Microsoft Licenses for Shared Technology Service (STS) Partner Borough Southwark – Appendix 1: List of Tenderers

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to

the financial or business affairs of any particular person (including the authority holding that information)"

## 16 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Chief Executive and Member Services or their representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting: Monday 8 April 2024**



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)